

Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Minutes of the Regular & Organizational Board Meeting of January 25, 2017

5:00 pm Open Session

1. CALL TO ORDER / ROLL CALL – 5:00 pm

Chairperson Laursen called the meeting to order at 5:12 pm.

Establishment of Quorum

Joan Laursen, Chairperson

Chuck Rogge, Vice Chair

Dan Cunningham, Trustee, joined the meeting at 5:15 pm.

Julie Duncan, Secretary to the Board

2. CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

TVROP Board Bylaws 9100, *Organization*, and the Fifth Amended Joint Powers Agreement require the Governing Board to hold its annual organizational meeting during the first meeting of the calendar year. At this meeting, the Board shall elect a Chairperson and Vice Chairperson from its members and develop a schedule of regular meetings for the year.

Chairperson Laursen called the Organizational Meeting to order at 5:13 pm.

2.1 Election of Board Chairperson for 2017

Ms. Laursen nominated Dan Cunningham for the position of Chairperson, Mr. Rogge seconded.

2.2 Election of Board Vice Chairperson for 2017

Ms. Laursen nominated Mr. Rogge for Vice Chairperson, Mr. Rogge seconded.

Past Chairperson Laursen passed the Gavel to Vice Chairperson Rogge who in turn passed the Gavel to Chairperson Cunningham upon his arrival.

3. RECONVENE TO OPEN SESSION

3.1 Flag Salute - Pledge of Allegiance

3.2 Approval of the Agenda

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Laursen	3	0	0	0

4. PUBLIC COMMENT – None

5. RECOGNITIONS – None

6. CONSENT CALENDAR

CONSENT – MOTIONS

6.1 Approval of Minutes from the Regular Board Meeting of December 7, 2016

The Board will consider approving minutes from the December 7, 2016 Board Meeting.

6.2 Approval of Bill and Salary Reports – December 1 - 31, 2016

The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the prior two months.

6.3 Approval of Purchase Order Summary – December 1 - 31, 2016

The Board will consider the approval of the purchase order summary which shows encumbrances of the District funds for the prior two months.

6.4 Adopt Proclamation for CTE Month – February 1 – 28, 2017

The Board will consider the approval of a Proclamation in support of the Association for Career Technical Education and National CTE Month.

6.5 Developmental Psychology of Children I Course Outline

The Board will consider the approval of the updated course outline for DPOC I.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Laursen	3	0	0	0

CONSENT – RESOLUTIONS

6.6 Resolution No. 2016-17.8, Board Members' Signature Card

Education Code Section 42632 states, each order drawn on the funds of a school district shall be signed by at least a majority of the Governing Board or by a person or persons authorized by the Governing Board and said Governing Board signatures shall be updated annually with the residing County Office of Education.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Rogge	3	0	0	0

7. DEFERRED CONSENT ITEMS – None

8. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

8.1 Authorization for Cosmetology and Barbering Program Emergency Contract - action

Superintendent Duncan presented the contract for Designs School of Cosmetology to take our Cosmetology students until May 31, 2017. Fifteen students will start, seven will be complete soon and eight will need to stay for summer. Designs will move to San Leandro in June and we will assist students with transportation.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Rogge	3	0	0	0

8.2 Authorization of School Services of California ROP JPA Coalition Proposal - action

Superintendent Duncan presented background on TVROP funding, information on forming the ROP JPA Coalition and participation in the School Services of California Proposal.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Cunningham	3	0	0	0

8.3 Authorization to Surplus Equipment - action

Superintendent Duncan presented the proposed surplus list, including the equipment from the Beauty College. Total beauty college equipment is \$35,450.

Mr. Rogge asked if we would please list a column total. He also asked if we could move surplus to consent.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Rogge	3	0	0	0

9. CORRESPONDENCE

California State Controller, Betty T. Yee, Jim L. Spano, Chief Financial Audits Bureau 2015-2016 Fiscal Certification Letter.

10. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, reported on the following;

- Middle College Applications and Information Nights
- Counseling Luncheons for High School registrations
- Criminal Justice Academy
- Meetings with each District to review Incentive Grant requirements
- City of Livermore, Bankhead Theatre, interested in creating a Cultural Arts Center
- North Coast Section Meeting

Trustee Laursen, noted that another district in the Bay Area has an Account Tech that is dedicated to the Incentive Grant and all its requirements. It might be of interest to TVROP to have a .50 fte to oversee the Grant as well.

11. BOARD MEMBER REPORTS - None

12. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, March 08, 2017.

13. ADJOURNMENT

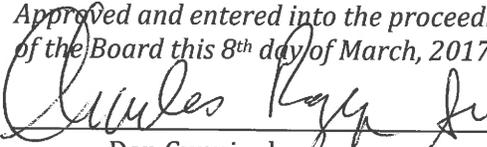
There being no further business, Chairperson Cunningham adjourned the meeting at 6:04 pm.

Original Signed

Submitted,


Julie Duncan
Secretary to the Board

Approved and entered into the proceedings
of the Board this 8th day of March, 2017.


Dan Cunningham
Board Chairperson

DAN C - Absent